

Clubhouse Manager/Associate Golf Professional

Sand Hills Golf Club

Location: Port Franks, ON

Department: Golf

Reports To: General Manager

Classification: Full-Time Seasonal

Compensation:

- Salary based on experience (\$1000-\$1100 weekly).
- Seasonal employment with the possibility of year-round employment.
- Meal plan.
- Equipment and clothing allowance.
- Teaching revenue.

Summary:

Sand Hills Golf Club is a picturesque 18-hole golf course that will challenge experienced players, while still providing new golfers with an enjoyable experience. Established in 1996 Sand Hills Golf Club is a hidden gem offering lush, manicured fairways and exceptional greens. You will find Sand Hills located in the rolling countryside of Lambton County, within the small community of Port Franks, minutes away from the beautiful beaches of southern Lake Huron and a short drive from Grand Bend, London, and Sarnia.

In the fall of 2016 Sand Hills was purchased by GolfNorth Properties. With multiple GolfNorth facilities within a short 30-minute drive, Sand Hills offers many reciprocal playing privileges within the area. GolfNorth offers many opportunities for growth and career advancement with 40+ facilities within its family of golf properties.

The Associate Golf Professional / Clubhouse Manager will be responsible for the day-to-day activities of all golf related operations including supervision of the pro shop, hiring and scheduling of pro shop associates, merchandising, inventory, tournament and league organization, coordination of special events while working closely with our golf course superintendent and the turf operations team. In addition, the Associate Golf Professional will be responsible for scheduling and ordering for all club related food and beverage functions. Employment period is March 2nd – November 29th. Based on the employment time frame there may be opportunities to extend the employment period based on year-year seasonality.

Primary responsibilities include but are not limited to:

- Must be able to work dayshifts, evenings, and weekends in all weather conditions.
- Ensure facility maintains highest expectations of cleanliness, protocols, and customer service.
- Scheduling, Hiring and Supervision of all pro shop and clubhouse associates.
- Coordination of all golf related functions including daily green fee, tournament, member, hotel guest play and relations.
- Ordering for all food and beverage related functions and events.
- Power cart fleet operations.
- Promotion and planning of golf and non-golf events.

- Observe all company policies providing a safe environment for our members, guests, and associates.
- Maintain current training expectations through our online training platform.
- Performs other duties as required which may include other departments or duties at other GolfNorth properties within the area.
- Implement and maintain health and safety standards.
- Work hand in hand with GolfNorth's managing regional or designate ensuring smooth execution of company policy and procedures.

Qualifications:

- PGA of Canada member in good standing.
- Sports management degree or PGM diploma is well regarded but not essential.
- Must be self motivated to work as a team member and be able to work independently.
- Strong passion for the game.
- Leadership skills with excellent communication abilities.
- Customer service oriented, responsible, and dependable.
- Smart Serve and Food Handler certification required.
- Proficient with POS systems and Tee time booking software programs.

Apply: Please submit your resume and cover letter to Andrew Palmer, General Manager of Forest Golf Club & Inn at manager.forest@golfnorth.ca. We thank all interested applicants however, only those selected for an interview will be contacted. Application deadline is February 15, 2025.