

Associate Professional - Golf Services Manager

Rebel Creek Golf Club

Location: Petersburg, ON, Canada

Department: Golf

Reports To: General Manager

Classification: Full-Time

Salary: Base Salary: \$900 - \$1,050 per week, depending on experience and qualifications

Lesson Revenue Sharing: 75% to the Instructor, 25% to the Facility

Additional Income Opportunities: Food and Beverage tips earned through winter Simulator Operations; Winter revenue potential from indoor golf simulator activities.

Benefits: Staff discount on food

- **Flexible Schedule:** Designed to support work-life balance.
- **Staff Meal Plan:** Access to an employee meal program.
- **Year-Round Teaching Opportunities:** Teach at Rebel Creek Golf Course (Spring, Summer Fall) & Dundee Golf Club (Indoor during Winter)
- **Free Golf Privileges:** Enjoy complimentary golf at all GolfNorth Ontario properties.
- **Employee Discounts:** Take advantage of discounted merchandise and a staff pricing program.
- **Career Growth:** Opportunities for advancement within the organization.

Summary:

We are looking for a career-driven individual passionate about delivering exceptional customer service in a fast-paced, semi-private golf course environment. We are seeking a dedicated professional eager to advance their career and eventually step into a Head Professional role.

The ideal candidate will possess extensive knowledge of all aspects of Golf Operations and have a strong desire to learn and grow within the industry. This position offers the opportunity to manage and operate all facets of Golf Operations while building meaningful relationships with our members, guests, and tournament participants.

This role is ideal for someone eager to grow their career, contribute to an exceptional golf experience, and make a meaningful impact on the success of our Golf Operations Department. Accepting applications until February 21, 2025.

Rebel Creek Golf Club is an 18-hole championship course designed to challenge and inspire golfers of all skill levels. With each turn, it offers a new perspective on the semi-private golf experience. The course is masterfully integrated into the landscape, featuring dramatic elevations and natural wetlands, while the clubhouse reflects the charm of Waterloo County

architecture. Members and Guests can enjoy a welcoming check-in area, well-equipped locker rooms, and the attentive service of a professional, friendly team who ensure you feel like a valued member.

At Rebel Creek Golf Club, "A Fresh View on Golf" is not just a slogan, but a philosophy woven into every aspect of your experience. Whether you're here for a casual round and a quick bite, or hosting an important corporate event, you and your guests will be treated as honored members for the day. This commitment is reflected in our championship-level course, top-tier practice facilities, delicious food, courteous staff, knowledgeable instructors, fully equipped meeting spaces, and those thoughtful details that truly enhance your visit.

Responsibilities:

- Hire all 2025 Golf Services staff.
- Train and schedule Pro Shop and Back Shop staff.
- Develop and maintain a comprehensive training manual for new employees.
- Ensure all necessary employment paperwork is completed and submitted to the General Manager.
- Receive, record, and manage Pro Shop inventory.
- Conduct monthly inventory counts to ensure accuracy.
- Plan, organize, and execute tournaments, member events, small groups, and leagues.
- Work closely with the Volunteer (Marshals, Starters and Bag Drop) Coordinator and staff to deliver successful events.
- Delegate tasks and responsibilities to Pro Shop and Back Shop staff.
- Update and maintain the tee sheet, including tournament schedules, member events, small groups, and leagues.
- Monitor tee sheet throughout the day, match twosomes, manage squeeze times, and ensure all golfers check in at the Pro Shop.
- Perform end-of-day (EOD) procedures and bank deposits for the Golf Services Department.
- Ensure cash floats are accurate.
- Foster a welcoming and professional atmosphere for all.
- Strictly enforce the employee dress code (staff shirt, staff hat, and name tag).
- Support initiatives to enhance the overall golf experience.

Qualifications:

- PGA of Canada member in good standing.
- Strong leadership skills with the ability to motivate and manage a team.
- Positive, outgoing personality with a passion for delivering exceptional customer service.
- Proficient with basic computer programs, including Microsoft Office platforms.
- Committed to working effectively in a team-oriented environment.
- Strong multitasking abilities to manage multiple responsibilities efficiently.
- Exceptional attention to detail, ensuring accuracy and thoroughness in all tasks.

- Retail sales experience is considered an asset.

To Apply:

Applicants may submit their resume by email to Frank Bester (General Manager) at fbester@golfnorth.ca – Subject Line – Associate Professional / Golf Services Manager
Accepting Applications until February 21st, 2025