

Food and Beverage Supervisor

The Club at Bond Head

Location: Bond Head, Ontario

Department: Food & Beverage

Reports To: Food and Beverage Manager/Assistant food and Beverage Manager

Classification: Full Time Seasonal (must be available to work any shift including evenings, weekends, and holidays)

Summary:

We are looking for passionate, good humored, energetic people to join our 2024 Food and Beverage team! The Food & Beverage Supervisor responsibilities are to provide efficient and friendly service, promote and ensure guest satisfaction, as well as promoting a safe and healthy work environment for all employees and guests.

Always conduct yourself in a professional manner and represent yourself, food and beverage team, club in the highest degree.

Primary responsibilities include, but are not limited to

- Report to workstation at scheduled times, so maintaining desired operation efficiency
- Complete in a timely manner all task as directed by Food & Beverage Manager & Assistant Food & Beverage Manager
- Complete all work-related tasks and duties required to successfully execute banquet operation
- Comply with all operations manuals, opening and closing procedures, daily work sheets,
- Restaurant procedures, cleaning schedules and all other duties required to successfully execute daily routines in an efficient restaurant.
- Assist as required with receiving deliveries and thoroughly checking invoices for product quality, quantity, and price
- Team members are to check dates of expiry on non-alcoholic beverages to confirm they are valid
- Maintain efficient stock controlling methods for all banquet-related products, specifically towards maintaining shelf life especially with perishable items), stock rotating to avoid wastage and spoilage

Qualifications:

- Time management skills
- Able to work flexible shifts
- Ability to work as a team or independently
- Excellent communication and customer service skills
- Strong organization skills
- First aid training (preferred)
- Food handlers' certificate (preferred)
- Smart Serve Certification

Apply: Please submit your resume and cover letter to Sandra Schell, hospitality.bondhead@golfnorth.ca