

## **Lead Associate / Assistant Golf Professional**

### **Forest Golf Club & Inn**

**Location:** Forest, Ontario, Canada

**Department:** Golf Operations

**Reports To:** General Manager

**Classification:** Full Time Seasonal (must be available to work any shift including early mornings, days, evenings, late nights, weekends & holidays)

**Salary:** Based on experience.

**Perks:** Discounted meal plan, playing package, teaching revenue, discounted staff purchasing program including equipment package, flexible schedule.

**Summary:** Nestled in the heart of Lambton Shores, Forest Golf Club & Inn is a hidden gem for golf enthusiasts with a long history dating back to 1926. Forest Golf Club & Inn has undergone many changes over the years beginning as a challenging 9-hole course, expanding to 18-holes in the early 80's with further expansion following to it's current 27-hole layout. In 2015 GolfNorth Properties purchased the property and has since improved the facility. Major renovations to the 75-room hotel, dining room and banquet facilities have upgraded the interior design with comfortable accents making it a popular destination for resort guests, members, and corporate events.

On-site Forest boasts a 75-room hotel, 27-hole golf course, 18-hole disc golf course, fully stocked pro shop, pool, whirlpool, sauna, intimate dining facility and events hall. Known as the home of the "Unlimited Golf Package" Forest is an easy drive from Toronto, Kitchener, Waterloo, London, and Sarnia Ontario. Just a short drive away Forest also enjoys reciprocal partnerships with three other GolfNorth properties and is only 15-minutes away from the beautiful clean beaches of Lake Huron.

The Associate / Assistant Golf Professional will be responsible for the day-to-day activities of all golf related operations including supervision of the pro shop, hiring and scheduling of pro shop associates, merchandising, inventory, tournament and league organization, coordination of special events while working closely with our golf course superintendent and the turf operations team. Employment period is March 1st – November 30th. In addition to the time-period indicated there is the possibility of extending this period year-round based on seasonality. Deadline for applications is January 30th, 2024.

**Primary Responsibilities:**

- Must be able to work dayshifts, evenings, and weekends in all weather conditions.
- Ensure facility maintains highest expectations of cleanliness, protocols, and customer service.
- Scheduling, Hiring and Supervision of all pro shop associates.
- Coordination of all golf related functions including daily green fee, tournament, member, hotel guest play and relations.
- Power cart fleet operations.
- Promote and assist in planning of golf and non-golf events.
- Observe all company policies providing a safe environment for our members, guests, and associates.
- Maintain current training expectations through our online models.
- Performs other duties as required which may include other departments or duties at other GolfNorth properties within the area.
- Implement and maintain health and safety standards.
- Work hand in hand with GolfNorth's managing regional or designate ensuring smooth execution of company policy and procedures.

- Work hand in hand with our F&B and Culinary teams.

**Qualifications:**

- PGA of Canada member in good standing.
- Sports management degree or PGM diploma is well regarded but not essential.
- Must be self motivated to work as a team member and be able to work independently.
- Strong passion for the game.
- Leadership skills with excellent communication abilities.
- Customer service oriented, responsible, and dependable.
- Smart Serve and Food Handler certification required.
- Proficient with POS systems and Tee time booking software programs.

**Apply:**

Please submit your resume & cover letter to Andrew Palmer, General Manager, at [manager.forest@golfnorth.ca](mailto:manager.forest@golfnorth.ca). Please write "Forest Golf Club & Inn - Lead Associate" in the Subject line.